5 MINUTES ON BRANDING

Brenda Dawson, communications coordinator Horticulture Innovation Lab, UC Davis

bldawson@ucdavis.edu @brendawrites











HORTICULTURE

INNOVATION LAB

















RUTGERS



MICHIGAN STATE UNIVERSITY





PURDUE

UNIVERSITY



















- Why branding is not the most important thing.
- Why doing branding right is critical.
- How to do it right.

• Why branding is not the most important thing

- Why doing branding right is critical.
- How to do it right.



• Why branding is not the most important thing.

• Why doing branding right is critical.

• How to do it right.



- Why branding is not the most important thing.
- Why doing branding right is critical.

• How to do it right.

HOW TO DO IT RIGHT

I. Program name

2. Use the logo block correctly, with disclaimer

3. Required phrase for text-only



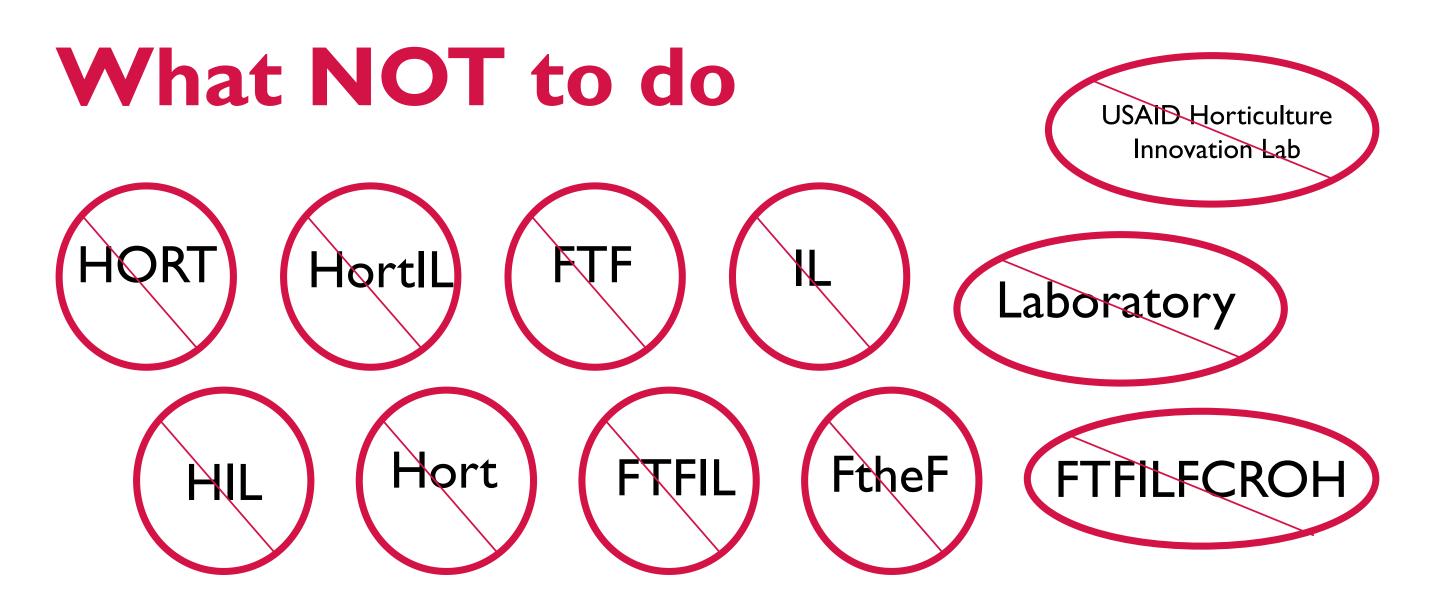
Horticulture Innovation Lab

Horticulture Innovation Lab

• Full name for formal situations: Feed the Future Innovation Lab for Collaborative Research on Horticulture

Horticulture Innovation Lab

 Full name for formal situations: Feed the Future Innovation Lab for Collaborative Research on Horticulture



HOW TO DO IT RIGHT

I. Program name

2. Use the logo block correctly, with disclaimer

3. Required phrase for text-only



HOW TO DO IT RIGHT

2. Use the logo block correctly, with disclaimer















CONTENT AT TOP

Co-branding = logos go at the bottom (not the top)













CONTENT AT TOP

Do not crop the logo block. Do not stretch it.























NC STATE







UNIVERSITY of HAWAI'I° Mānoa

CONTENT AT TOP

Keep logos on a white background.















UNIVERSITY of HAWAI'I° Mānoa

CONTENTATTOP

Keep logos on a white background.





HORTICULTURE









CONTENTATTOP

And remember to include the disclaimer text:

"This [SPECIFY ITEM HERE] is made possible by the generous support of the American people through the United States Agency for International Development (USAID). The contents are the responsibility of the Horticulture Innovation Lab [SPECIFY YOUR PROJECT OR TEAM NAME] and do not necessarily reflect the views of USAID or the United States Government."

HORTICULTURE

















HOW TO DO IT RIGHT

I. Program name

2. Use the logo block correctly, with disclaimer

3. Required phrase for text-only



WHENTEXT ONLY...

"... supported by the Horticulture Innovation Lab with

funding from the U.S. Agency for International Development,

as part of the U.S. government's global hunger and food

security initiative called Feed the Future."



C 🛆 🛈 horticulture.ucdavis.edu



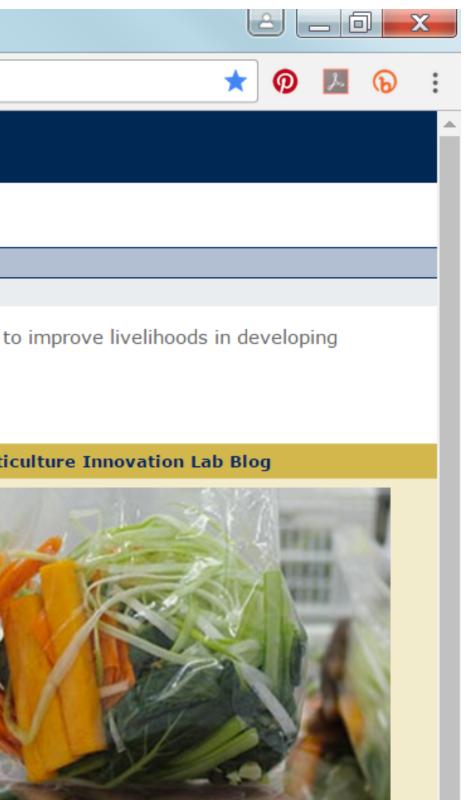
 \leftarrow

 \rightarrow



Feed the Future Innovation Lab for Collaborative Research on Horticulture

Home	Opportunities	Projects	Information	Portal	About Us	Blog	Search		
		Projects	s Overview	n Lab > j	Home >				
Lab	culture Innovatio		al Centers			Lab b	ouilds int	ternational partnerships for fruit and veget	able research to
UC Da One S	nv. Hort. Building vis hields Avenue CA 95616	Trellis F		ents from the Horticulture Innovation Lab:					
(530)	752-3522 (phone 752-7182 (fax) Ilture@ucdavis.edu	101113		ion fo	<u>eeting in (</u> r those at			rticulture Innovation Lab events in Guatemala	On the Hortic
			April 3 is	s the d	eadline fo	r orga	nizations	larger Trellis Fund projects in developing countries to submit a proposal	
~					<u>2015-20</u> ummary o			ort download the whole <u>annual report</u>	17
	Subscribe		Videos, J	photos		ts and	more fr	<u>meeting</u> om the <u>2016 annual meeting</u> and the Cambodia	Y 1
3	Twitter			ort and				ector in Guinea uit and vegetable production in Guinea is now	
	f Facebook			more				UC Davis movation Lab's new demonstration center on	
Vou	lube		 <u>Highlight</u> Articles, 					<u>Zambia</u> re from our 2015 Annual Meeting	- Aller
TOU	YouTube		Read it o	on the	-	and <u>s</u>		to receive the next edition	All-Africa Pos The Horticulture I
						-		oping countries loods of smallholder fruit and vegetable	Africa Post Harve session on USAID
			• Trellis Fu						Other recent
			Crad etu	donte	will traval	to cu	oport 14	new projects in developing countries	



ostharvest Congress

e Innovation Lab is one of the sponsors of the 1st All vest Congress, with a technology challenge and special AID-funded projects. <u>Ways to participate...</u>

it posts

	🧭 For PIs Hortic	iculture Inne ×						
<	÷ → C ∆	In horticulture.ucdavis.edu/main/forPIs.html#branding						
Financial: Contact the <u>Horticulture Innovation Lab fiscal team</u> for a customized budget.								

For Regional Centers of Innovation:

- · <u>Performance report template</u> (docx) This is the template for the performance report.
- · Indicators table (xlsx) Submit this form with your performance report.
- Training form (xlsx) This spreadsheet is for any trainings conducted at the Regional Centers and must be submitted immediately after training or with cost reports.
- · Financial: Contact the Horticulture Innovation Lab fiscal team for a customized budget.

Branding: Program name & other basics

Ve are the Horticulture Innovation Lab, funded by USAID and managed by UC Davis. Together, we build international partnerships for fruit and vegetable research that improves livelihoods in developing countries.

The formal, full-length version of our new name is the Feed the Future Innovation Lab for Collaborative Research on Horticulture.

The shortest form of our new name is Horticulture Innovation Lab. Please do not use any acronyms or other shortened words with either version of the new program name.

Please use http://horticulture.ucdavis.edu, our website's new address, when linking to this website or directing others to the Horticulture Innovation Lab website.

The information on this page is accurate as of the date below. Please check back on this page when you are creating a poster or presentation to ensure that you are using the correct branding, logos, etc.

Branding: Logo block

With the new name, we are using a new "logo block" which starts with the USAID logo, the program name, and the UC Davis logo. To use the logo block correctly:

- Add your institution's logos next to these logos to show our collaboration.
- Do not crop or rearrange logos.
- · Keep the logo on a white background and maintain surrounding white space.

Using the logo block on all project materials is mandated; please see the Marking and Branding Plan in your contract for additional details.

When using the logo block, you must also include the appropriate form of this disclaimer:

"This [SPECIFY ITEM HERE] is made possible by the generous support of the American people through the United States Agency for International Development (USAID). The contents are the responsibility of the Horticulture Innovation Lab [SPECIFY YOUR PROJECT OR TEAM NAME] and do not necessarily reflect the views of USAID or the United States Government."

Logo block files (zip) for print and presentations. Please contact Brenda Dawson if you have any questions or need different versions of these files.

Branding: More information

- Horticulture Innovation Lab materials: Our <u>Media page</u> has program factsheets, flyers, brochures and posters. Photos are available from our <u>Flickr account</u> and videos from our <u>YouTube channel</u>. Please contact us if you are looking for additional items to help you promote your work with the Horticulture Innovation Lab.
- Taking photos: The USAID photo guide (pdf) provides some tips and considerations for how to tell your stories in photographs, as does our fact sheet "How to tell your project's story." Please share your photographs with the Horticulture Innovation Lab so that we can use them to publicize your work and the program. Best to send your photos unedited and uncropped. Photos can be sent individually or zipped in a folder at our <u>online depository</u>.
- Writing style, word choices: Our program's style guide is updated as necessary, to standardize some of the most frequently used-and-confused terms in our program's usage.
- Writing press releases: We are happy to provide support if you have a press release to write. Our fact sheet "How to tell your project's story" (pdf) provides ideas about how to frame your work as a story or article. If you are writing your own press release, your contract may require specific language that you are required to include. Usually, this means that you must clearly spell out your USAID and Horticulture Innovation Lab funding, including a phrase substantially similar to:

"... supported by the Horticulture Innovation Lab with funding from the U.S. Agency for International Development, as part of the U.S. government's global hunger and food security initiative called Feed the Future ..."

- Creating USAID documents: The USAID Graphic Standards Manual provides tips for preferred layout and other USAID standards, including particulars of using the USAID logo correctly
- UC Davis branding: In most instances, please use the combined logo block. If you need to refer to the university specifically, its official name is "University of California, Davis" or "UC Davis" and the UC Davis logo wordmark can be found on the UC Davis Marketing Toolbox website along with other guidelines.

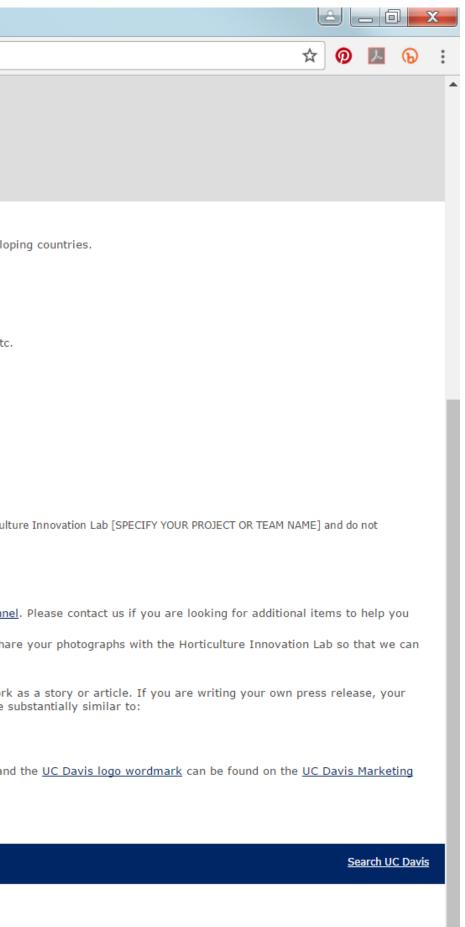
UNIVERSITY OF CALIFORNIA

Questions or comments? | Last updated: 15 September 2015

The Horticulture Innovation Lab was previously known as the Horticulture Collaborative Research Support Program (Horticulture CRSP). More information. Our website currently uses both new and old versions of our program name. Thank you for your patience as we work through this transition.

Copyright © The Regents of the University of California, Davis campus. All rights reserved. Legal Notices

This website is made possible by the generous support of the American people through the United States Agency for International Development (USAID). The contents are the responsibility of the Horticulture Innovation Lab and do not necessarily reflect the views of USAID or the United States Government.



6 For PIs Horticulture Innc ×	
← → C ☆ O horticulture.ucdavis.edu/main/forPIs.html#branding	
Financial: Contact the Horticulture Innovation Lab fiscal team for a customized budget.	

For Regional Centers of Innovation:

- · <u>Performance report template</u> (docx) This is the template for the performance report.
- Indicators table (xlsx) Submit this form with your performance report.
- Training form (xlsx) This spreadsheet is for any trainings conducted at the Regional Centers and must be submitted immediately after training or with cost reports.
- · Financial: Contact the Horticulture Innovation Lab fiscal team for a customized budget.

Branding: Program name & other basics

Ve are the Horticulture Innovation Lab, funded by USAID and managed by UC Davis. Together, we build international partnerships for fruit and vegetable research that improves livelihoods in developing countries.

The formal, full-length version of our new name is the Feed the Future Innovation Lab for Collaborative Research on Horticulture.

The shortest form of our new name is Horticulture Innovation Lab. Please do not use any acronyms or other shortened words with either version of the new program name.

Please use http://horticulture.ucdavis.edu, our website's new address, when linking to this website or directing others to the Horticulture Innovation Lab website.

The information on this page is accurate as of the date below. Please check back on this page when you are creating a poster or presentation to ensure that you are using the correct branding, logos, etc.

Branding: Logo block

With the new name, we are using a new "logo block" which starts with the USAID logo, the program name, and the UC Davis logo. To use the logo block correctly:

- Add your institution's logos next to these logos to show our collaboration.
- Do not crop or rearrange logos.
- · Keep the logo on a white background and maintain surrounding white space.

Using the logo block on all project materials is mandated; please see the Marking and Branding Plan in your contract for additional details.

When using the logo block, you must also include the appropriate form of this disclaimer:

"This [SPECIFY ITEM HERE] is made possible by the generous support of the American people through the United States Agency for International Development (USAID). The contents are the responsibility of the Horticulture Innovation Lab [SPECIFY YOUR PROJECT OR TEAM NAME] and do not necessarily reflect the views of USAID or the United States Government."

Logo block files (zip) for print and presentations. Please contact Brenda Dawson if you have any questions or need different versions of these files.

Branding: More information

- Horticulture Innovation Lab materials: Our <u>Media page</u> has program factsheets, flyers, brochures and posters. Photos are available from our <u>Flickr account</u> and videos from our <u>YouTube channel</u>. Please contact us if you are looking for additional items to help you promote your work with the Horticulture Innovation Lab.
- Taking photos: The USAID photo guide (pdf) provides some tips and considerations for how to tell your stories in photographs, as does our fact sheet "How to tell your project's story." Please share your photographs with the Horticulture Innovation Lab so that we can use them to publicize your work and the program. Best to send your photos unedited and uncropped. Photos can be sent individually or zipped in a folder at our <u>online depository</u>.
- Writing style, word choices: Our program's style guide is updated as necessary, to standardize some of the most frequently used-and-confused terms in our program's usage.
- Writing press releases: We are happy to provide support if you have a press release to write. Our fact sheet "How to tell your project's story" (pdf) provides ideas about how to frame your work as a story or article. If you are writing your own press release, your contract may require specific language that you are required to include. Usually, this means that you must clearly spell out your USAID and Horticulture Innovation Lab funding, including a phrase substantially similar to:

"... supported by the Horticulture Innovation Lab with funding from the U.S. Agency for International Development, as part of the U.S. government's global hunger and food security initiative called Feed the Future ..."

- Creating USAID documents: The USAID Graphic Standards Manual provides tips for preferred layout and other USAID standards, including particulars of using the USAID logo correctly
- UC Davis branding: In most instances, please use the combined logo block. If you need to refer to the university specifically, its official name is "University of California, Davis" or "UC Davis" and the UC Davis logo wordmark can be found on the UC Davis Marketing Toolbox website along with other guidelines.

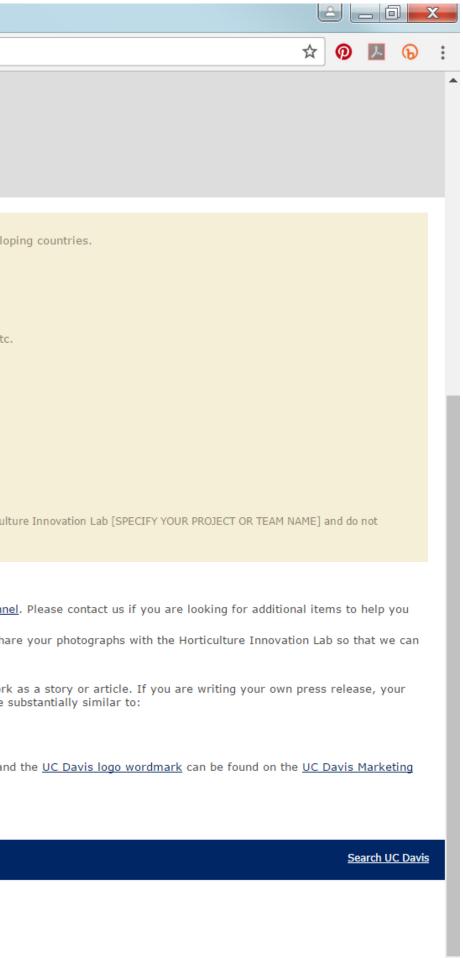
UNIVERSITY OF CALIFORNIA

Questions or comments? | Last updated: 15 September 2015

The Horticulture Innovation Lab was previously known as the Horticulture Collaborative Research Support Program (Horticulture CRSP). More information. Our website currently uses both new and old versions of our program name. Thank you for your patience as we work through this transition.

Copyright © The Regents of the University of California, Davis campus. All rights reserved. Legal Notices

This website is made possible by the generous support of the American people through the United States Agency for International Development (USAID). The contents are the responsibility of the Horticulture Innovation Lab and do not necessarily reflect the views of USAID or the United States Government.





- Your content is the most important thing.
- But doing branding right is critical.
- How to do it right.

HOW TO DO IT

- I. Horticulture Innovation Lab
- text-only

bldawson@ucdavis.edu

2. Use the logo block correctly, with disclaimer

3. Required phrase for